



St John's School PTA
Minutes of the PTA Committee Meeting on held
on Tuesday 16th January 2023 at St John School, St John, Jersey

Attendees

Kerry McBreaty (Chair)

Claire Malzard (Secretary)

Stuart Pallant (Deputy Head Teacher)

Clara Giquel

Catriona De Prey

Louise Cookson (Treasurer)

Claire Morison

Sarah Huelin (part of meeting)

Phillipa MacAndrew

1. Quorum

In accordance with 4(d) of the Constitution the quorum for the meeting was met.

2. Notice

Notice had been given in accordance with the Constitution.

3. Chairperson

Kerry McBreaty was appointed as Chairperson to the meeting.

4. Apologies

Apologies had been received from Sian Evas, Jamie Hazley and Carly Crenan.

5. Minutes of the last Committee Meeting

The minutes from last Committee Meeting were duly approved.

6. Treasurers report

Louise Cookson presented the attached report for the period from 1 September 2022 to 14 January 2023, which was reviewed and it was noted that the current bank balance is £2,802. It was noted that the gardening club expenses had been paid from the allocated grant and there was £39 remaining from the grant which is included in the cash balance held. Louise Cookson summarized the highlights as detailed in the presented report and made various thanks to those who have helped at events during the term. Other points to note were as follows:-

- Plastic cups – further might be required in future to ensure enough for whole school events, class reps to ask parents if they have any old plastic cups which could be donated if still in a good enough condition
- 2nd Hand Uniform sales currently on hold whilst Sian Evas is not available. Kerry McBreaty mentioned the possibility of using an on-line system for 2nd hand uniform sales in the future and this will be investigated in due course.
- Agreed on Ice-Cream sales just in summer term in future (not September).
- Noted that cherryz.com used to purchase dry good for Christmas party at a much lower cost.

7. Proposed expenditure

- World Book Day – Agreed that PTA will fund the cost to purchase 1 book per class up to the cost of £15 per book. Mrs Paul to provide a list of books required preferably through Scholastic.com so the school can gain from the purchase also.
- Year 6 yearbooks – It was agreed that the PTA will fund 50% towards cost with individuals funding the remaining 50%. PTA contribution up to a maximum cost of £340. Also agreed that hoodies would be funded by parents rather than PTA.
- Other spending requests - agreed to wait until the field was ready as likely to be larger expenditure items required once that is ready for use.

8. Proposed Activity / Fundraising Events

- PTA Quiz Friday 24th February 2023 6pm-8.30pm via Kahoot- £5 per team (max 6 members) Kerry McBreaty detailed the estimated costs; 60p per sausage from village butcher & 50p per roll from Vienna Bakery. Recommended to sell sausages and veggie sausages during interval for £2 each.
Bottle stall raffle for £1per ticket – Kerry will circulate request for bottle donations again via parent mail and whats app groups up until the quiz week.
Suggestion to sell soft drinks – Kerry to look at prices on cherryz.com and Claire Morison to obtain costing's from JJ Fox too.
Kerry will liaise with Parish Hall as to whether card tables are available.
Louise will liaise with Mr Hazley regarding projector and church administrator to borrow projector screen if required.
Mr Pallant will remind teachers to submit 2 questions for the quiz.
It was agreed to proceed with quiz as detailed above and obtain numbers wishing to attend.
Kerry sending out a sign up form to Mrs Falle to circulate on parent mail.
- Tortoise Bags – Noted that still need to sell another 180 bags to cover remaining cost of approximate £900. Any additional bags over the 180 to sell will then result in a profit to the PTA. Agreed that local businesses will be approached to see whether they are willing to sell some in their locations. Also agreed that bags will continue to be offered for sale at school events such as forthcoming sports day and quiz night.
- Year 3 Jersey Royals – It was noted that Mr Richard Huelin had kindly offered to again assist with planting and growing Jersey Royals. He will plant the seed potatoes the week commencing 20th February (exact date to be picked nearer the time) and the potatoes will be dug and bagged after May half term and Year 3 will hold an after school sale of their crop.
- World Book Day Thursday 2nd March – Request has been circulated on parent mail for book donations to be put under the honesty box and reminders will be sent until book day week. A 2nd hand book sale will be held on Thursday 2nd March during school hours. The PTA will set up the sale after school on Wednesday 1st March. Children requested to bring £1 to school on 2nd March which will be collected by the teacher and then each class can visit the sale and each child can take 2 books of their choice. The PTA will then run a mop up sale in the school hall after school for all parents and children to buy any extra books. Mrs Paul has already been contacted of the above in order for this to be communicated along with the schools plans for world book days as one communication.

- Easter Egg raffle and cake sale Thursday 30th March – A cake sale and easter egg raffle will be held after school in the gazebo on the 30th March. Parents will be asked to bring in homemade or shop bought cakes on the morning of the 30th. 20 Easter eggs will be either purchased or hopefully donated to the PTA and a raffle will be held in assembly the next day Raffle tickets will be 50p and cakes will be 50p. Clara Giquel agreed to contact local shops to see if we can obtain any easter egg donations. Raffle tickets can only be purchased on the day and cloakroom tickets will be used.
- Coronation Lunch Friday 5th May at cost of £3 per child and food to be similar to Christmas Party (pizza , crisps, fruit, squash etc) and to be held in the Parish Hall in two sittings, KS1 and KS2 (noted year 4 at Scout Hut this day). Agreed to approach Parish Hall to check availability. Also agreed that children can make a crown for the day which will be entered into a competition with a small prize purchase by the PTA for the best crown in each class.
- Second Hand Uniform – This is on hold at present whilst Sian Evas is not currently available.
- School Disco (next term) – Agreed to hold KS1 and KS2 separately / approximate timings 4.45pm-5.45pm (KS1) and 6pm-7.15pm (KS2) at cost of £3 per child to include a drink and ice-pop. Mr Hazley to advise of suitable date in the summer term.

9. Data Protection Registration

Kerry McBreaty advised that this had been submitted for the year.

10. Charity Commission Renewal

Mr Pallant confirmed that this was in hand and will be submitted in March 2023.

11. Presidents Report

Mr Hazely was not present at the meeting and therefore this was not presented.

12. Barclays Bank Mandate

It was noted that as discussed in previous meetings the bank signatories for the PTA Bank Account held at Barclays, Jersey needed to be updated following the change in PTA committee members. It was agreed that this would be dealt with in a separate meeting to follow after this meeting closed.

13. Date of next meeting

Tuesday 25th April 2023 at 7pm.

14. Closure

No other matters arising the meeting was terminated.