



St John's School PTA
Minutes of the PTA Committee Meeting on held
on Tuesday 19th September 2023 at St John School, St John, Jersey

Attendees

Kerry McBreaty (Chair)

Claire Malzard (Secretary)

Jamie Hazley (Head Teacher)

Stuart Pallant (Deputy Head Teacher)

Amy Britton

Catriona De Prey

Clara Gicquel

Louise Cookson (Treasurer)

Helen Dixon

Claire Morrison

Sarah Huelin

Collette English

Harriet Lovell (Via WhatsApp)

Jenny Buchanan

1. Quorum

In accordance with 4(d) of the Constitution the quorum for the meeting was met.

2. Notice

Notice had been given in accordance with the Constitution.

3. Chairperson

Kerry McBreaty was appointed as Chairperson to the meeting.

4. Apologies

Apologies had been received from Carly Crenan and Sean Hayes.

5. Minutes of the last Committee Meeting

The minutes from last Committee Meeting were duly approved.

6. Treasurers report

Louise Cookson presented the attached report for the period from 1 September 2022 to 31 August 2023, which was reviewed and it was noted that the current bank balance is £2,366 it was noted that the gardening club expenses had been paid from the allocated grant and there was £39 remaining from the grant which is included in the cash balance held. Louise Cookson summarized the highlights as detailed in the presented report and made various thanks to those who have helped at events during the term. Other points to note were as follows:-

- Mr Hazley mentioned that the mural project in the new library had been delayed due to the local artist, Laura Radley, currently being on maternity leave. The mural will take the place of the Lion, The Witch and The Wardrobe in the library. It was also noted that the local artist will provide workshops to year 5 and 6 as part of the project.

7. Proposed expenditure

- Deco Day – Friday 1st December 2023 – it was agreed to approve the approximate expenditure of £80 for the biscuits and decoration ingredients.

- Christmas Presents – it was agreed to approve the purchase of selection boxes for all the children at a cost of approximately £200.
- Christmas Party – Friday 15th December 2023 – it was agreed that this will take the same format as the Coronation Day lunch in the Parish Hall with two sittings, split between KS1 and KS2. Mr Hazley to contact the Parish Hall to book. Agreed to ask for a donation of £3 per child to cover the cost of the food. Agreed to the expenditure for food in the same format, being pizza, fruit, crisps, etc – approximate cost £300.
- Christmas Party – Year 5 and 6 – Agreed that Mr Hazley will contact Jump Jersey to book and PTA approved to fund half the cost up to approximately £250 should there be a cost. (noted that last year there was no cost as Les Ormes / Bochet Foundation did not charge schools over the Christmas period).
- Sports kit – Mr Hazley advised that he had been investigating the cost of new football kit for school. He was hopeful that a sponsor might be found to fund the cost, however, if not then the PTA advised that they would consider contributing.

8. Proposed Activity / Fundraising Events

- Cake Sale – Mr Hazley mentioned that school would be having an “Orange” theme day on the 10th October 2023 in aid of the Love Beth Foundation in memory of Beth Phelps a former pupil who passed away at the age of 13 from a rare form of bone cancer. It was thought that a cake sale could take place on the same day as it coincides with National Baking Week.
- School Movie Night – 3rd November 2023 straight from school. Agreed to the cost of £5 per child to include drink and popcorn or similar. Likely that two different movies will be screened, one in Nursery for Nursery – Year 1 and one in the hall for Years 2-6.
- Wreath Making – 7th or 8th December 2023 7pm-9pm - Agreed to proceed with this in the same format as previous years at the cost of £30 per head to include materials. Mr Hazley confirmed Miss Clavel and Miss Wilson will attend so the event can be held at school.
- Second hand uniform sale – agreed that this continues via the circulation of the spreadsheet to all parents at the beginning of each term.
- Tortoise Bags – A few ideas were suggested and it was agreed to do an inventory of how many are left before proceeding further.

9. Barclays Bank Mandate

Kerry McBreaty advised that after a long drawn out process with the change of bank signatories it had now been established that for some reason the existing account which was opened in the 1990's does not facilitate internet banking, therefore a new bank account needs to be opened in order to have internet banking and a debit card facility. It was agreed to approve the necessary documents to facilitate this and that the existing authorized signatories be approve to sign the necessary documents in this respect. It was noted that the new signatories will be Kerry McBreaty, Sarah Huelin, Claire Morrison, Louise Cookson and Claire Malzard will continue as an existing signatory.

10. Presidents Report

Mr Hazley thanked Kerry McBreaty and the PTA for all their hard work and time commitments given to the school.

11. Any other business

Mr Hazley advised that the development of the field adjacent to school is in the process of being negotiated between the developers and the Parish. Mr Hazley noted that there is a clause that that the developers cannot sell any of the houses until the field is passed over to the school, therefore he is hopeful things will start happening soon. During the meeting it was established that a new planning notice had been put on display within the last few hours. It was agreed to investigate further and revert separately.

12. Date of next meeting

Tuesday 9th January 2024 at 7pm.

13. Closure

No other matters arising the meeting was terminated.