



St John's School PTA
Minutes of the PTA Committee Meeting on held
on Tuesday 25th April 2023 at St John School, St John, Jersey

Attendees

Kerry McBreaty (Chair)

Claire Malzard (Secretary)

Jamie Hazley (Head Teacher)

Clary Crenan

Catriona De Prey

Rachel Sampson

Louise Cookson (Treasurer)

Helen Dixon

Sarah Huelin

Amy Britton

Kerry Sinden

Collette English

1. Quorum

In accordance with 4(d) of the Constitution the quorum for the meeting was met.

2. Notice

Notice had been given in accordance with the Constitution.

3. Chairperson

Kerry McBreaty was appointed as Chairperson to the meeting.

4. Apologies

Apologies had been received from Harriet Lovell.

5. Minutes of the last Committee Meeting

The minutes from last Committee Meeting were duly approved.

6. Treasurers report

Louise Cookson presented the attached Treasurer report for the period from 1 September 2022 to 25 April 2023, which was reviewed, and it was noted that the current bank balance is £3,377. It was noted that the gardening club expenses had been paid from the allocated grant and there was £39 remaining from the grant which is included in the cash balance held. Louise Cookson summarized the highlights as detailed in the presented report and made various thanks to those who have helped at events during the term. Other points to note were as follows:-

- Thanks to India Bailhace, Claire O'Hara, Miss Clavel and Miss Wilson for helping with the Easter cake sale.
- Thanks to Sarah Huelin and Claire Malzard for selling tortoise bag around the village establishments.
- Noted that there still need to be 155 tortoise bags sold in order to break even on the expenditure.

7. Proposed expenditure

- Ice lolly Friday – previously sold at 50p per lolly and agreed to continue with same price every Friday from 12th May 2023 to 7th July 2023. Noted that expect to make a profit of between 25p-30p per lolly.
- Sports Day 14th July 2023 – It was agreed to provide ice lollies on sports day. Kerry McBreaty will approach Waitrose for a potential donation of lolly's as Waitrose have in previous years. If donation not forthcoming then agreed that PTA will still fund cost of one lolly per child.
- PTA Insurance renewal – Agreed to cost of approximately - £140 which is due in September 2023.
- St Juffs Walk oranges Thursday 25 May 2023 – Kerry McBreaty advised that the previous contact at Sandpiper has left, therefore not sure if a donation will be possible, however, PTA agreed to fund the cost of oranges if necessary.
- Marigolds for raised flower beds – Rachel Sampson advised that B&Q can donate these.
- Other spending requests – Mr Hazley advised the school are looking to replace the artwork in the library with a new community painting which a school cohort would also be involved with. He is due to meet with a local artist to obtain a quote and will forward this to the PTA members for consideration.

8. Proposed Activity / Fundraising Events

- Coronation lunch Friday 5th May – agreed this will follow the same format as the Christmas lunch (pizza, crisps, fruit, squash etc). To be held in the Parish Hall in two sittings 12pm - 12.30pm Nursery-Year 2 x83 children and 12.45pm-1.15pm for Year 3-6 x 75 children. At cost of £3 per child will result in expected income of £474 against an anticipated cost of £345.
- Ice Lolly Friday – agreed these will be held on Fridays from 12th May 2023 to 7th July 2023.
- Year 3 Jersey Royal Sale – agreed this will take place during the w/c 5th June 2023 with the help of Richard Huelin at a cost of £2 per bag. A parent mail will be sent nearer the time to make everyone aware, rather than just putting them on the honesty stall as was done last year.
- School disco Friday 9th June 2023 – Agreed this will be at the cost of £3 per child to include glow stick, finger lights, squash and sweets. 4.45-5.45pm – KS1 and 6-7pm KS2. Chris Goddin (year 4 parent) has agreed to be the DJ and needs a microphone, lights and sweets.
- Second hand uniform sale – agreed that this continues via the circulation of the spreadsheet to all parents at the beginning of each term. Also a selection of younger size clothing will be made available on the 26th June 2023 for the reception inset day together with a QR code for payment.
- Tortoise Bags – Noted that still need to sell another 155 bags to cover remaining cost of approximate £775. Any additional bags over the 155 to sell will then result in a profit to the PTA. Noted that 19 bags have been sold via various establishments in the parish since

September 2022. Agreed that further local businesses will be approached to see whether they are willing to sell some in their locations, such as Animal Kingdom, Bonne Nuit Café and The Trading Point. Also agreed that bags will continue to be offered for sale at school events such as forthcoming sports day and potentially the parish Coronation Celebrations being held at St John's Recreation Centre on 7th May 2023.

9. Annual Return – Jersey Charity Commission

Kerry McBreaty advised that this had been submitted for the year.

10. Charity Commission Renewal

Confirmed that this was submitted in March 2023.

11. Barclays Bank Mandate

Kerry McBreaty advised that after a long drawn out process with the bank the signatories have now been updated. The process of online banking access is currently being finalized.

12. Presidents Report

Mr Hazley thanked Kerry McBreaty and the PTA for all their hard work and time commitments given to the school.

13. Any other business

- Mr Hazley advised that the development of the field adjacent to school is in the process being negotiated between the developers and the Parish. Mr Hazley noted that there is a clause that the developers cannot sell any of the houses until the field is passed over to the school, therefore he is hopeful things will start happening soon.
- Mr Hazley advised there would be school performances on Tuesday 11th July at 6pm, Wednesday 12th July at 6pm, and Thursday 13th July at lunch time. Details will be sent in his newsletter.
- Discussion surrounding utilizing the honesty box as a potential book stall. Agreed this will be looked at.

14. Date of next meeting

Tuesday 12th September 2023 PTA AGM and Meet the Teacher 5.30 to 6.30pm

Tuesday 19th September 2023 at 7pm

15. Closure

No other matters arising the meeting was terminated.