



Welcome to St John's School.

Welcome to St John's school, please find enclosed in this welcome pack a selection of forms for completion and information for your perusal. Kindly complete and return the enclosed forms to St John's school office **before** your child starts school with us, this will enable us to set up his/her admission prior to attending school.

It is a requirement that we view your child's original birth certificate as this will enable us to determine who has Parental Responsibility (PR) for your child, we would ask you to kindly bring this into the school office with your completed application forms, this also includes adoption certificates, change or name certificates or court orders determining PR if applicable.

On the application form you will see a section for your child's Social Security number, if you are unsure of it, this can be obtained from Social Security department. It is a requirement that we hold this number on your child's records.

Please visit our school website www.stjohn.sch.je where you will find our school Privacy Notice, handbook and all the information you require for starting school.

We have a face book account: St John's School & PTA and also a Twitter account.

Before your child starts school please ensure **ALL** your child's items are name labelled clearly, this includes uniform, shoes, coats, hats, PE kit, lunch boxes and drink bottles. It is very difficult for your child to identify their own belongings if they are not clearly labelled. Any items found around the school will be returned to your child. Please help raise money for St John's School when ordering your labels and order from www.mynametapes.com as we receive commission on orders. Please remember to quote St John's School number 43591 on all orders!

Should you have any questions about your child starting St John's School, please feel free to contact the school office by telephone on 01534 861692 or by email: admin@stjohn.sch.je

