



**St John's School PTA
minutes of the PTA Committee Meeting on held
on Monday 14 September 2020 at 7.00pm**

Attendees

Natalie Jardine (Chair)

Claire Malzard (Secretary)

Trudie De La Haye (Head Teacher)

Catriona De Prey

Louise Cookson

Heather Saxon

Rebecca Cotillard (Vice Chair)

Elisa Marriott (Treasurer)

Stuart Pallant (Deputy Head Teacher)

Sarah Huelin

Sian Evans

Kerry McBreaty

1. Quorum

In accordance with 4(d) of the Constitution the quorum for the meeting was met.

2. Notice

Notice had been given in accordance with the Constitution.

3. Chairperson

Natalie Jardine was appointed as Chairperson to the meeting.

4. Apologies

No apologies had been received.

5. Minutes of the last Committee Meeting

The minutes from last Committee Meeting held on 13 January 2019 were duly approved.

6. Treasurers report

Elisa Marriott presented the attached report and draft year end 31 August 2019 financial statements, which were reviewed and it was noted that the year end deficit was due to the gardening club awards being received during the prior year accounting period.

7. Proposed expenditure - the following were agreed:-

- * Selection boxes as Christmas presents for whole school to be distributed either at the Christmas party or deco day, depending on Covid-19 restrictions.
- * Farm school - on hold until next meeting.
- * Fruit award - approved if allowed to go ahead depending on Covid-19 restrictions.
- * Deco day - approved if allowed to go ahead depending on Covid-19 restrictions.
- * Additional book bags for Reception class - approved, approximately additional 5 bags.

It was noted that the PTA insurance cost had increased from £105 to £110 per annum and this was paid via direct debit.

Natalie Jardine advised that currently any expenses over £100 have to be approved via a core vote of the PTA committee and class reps. Following discussions it was agreed that it be recommended at the forthcoming AGM that this amount be increased to £250 and rather than approval being specifically given, that notice of any expenditure above £250 be given to

the PTA committee and class reps and this be deemed as approved unless any objections are notified within 1 week of notice being given.

8. Fundraising / Events - previous activity - the following was noted:-

- * Uniform sale was a great success
- * School disco was good - children wanted more items to purchase with their money.
- * Honesty box - fantastic and kept stocked throughout lockdown and summer holidays.
- * Gardening club - been great and the installation of the gazebo is a wonderful addition to the school, which is currently being utilised daily by all classes. Mrs De La Haye is hoping to organise a grand opening nearer to October half term - depending upon Covid-19 de-structions.
- * Funding of online registration for TT Rockstars and Numbots has been a great resource, especially during lockdown when the children where not in attendance at school.

9. Fundraising / Events - planned activity - the following was noted:-

- * Uniform sale agreed for another to be held possibly outside in the gazebo before October half term. Request for items to be made immediately via the PTA Facebook page and email notification.
- * Deco day - Friday 27th November 2020 will go ahead in some shape or form deepening upon Covid-19 restrictions, it may be limited to class bubbles.
- * Christmas party - Wednesday 16 December 2020 will go ahead in some shape or form deepening upon Covid-19 restrictions, it may be limited to class bubbles.
- * Nursery Christmas party - Tuesday 15 December 2020.
- * KS2 Christmas concert - 10 and 11 December 2020- depending upon Covid-19 restric-tions.
- * KS1 Nativity - 7 and 8 December 2020 - depending upon Covid-19 restrictions.
- * Online quiz -15 November 2020 at 3.30pm was agreed. Cost of £5 per family. Prizes £25 winner / £15 second place / £10 third place. Hopefully via online platform Kahoot. Louise Cookson to investigate and liaise with Natalie Jardine. Class reps to collect entry fee & co-ordinate entry details via WhatsApp year groups.
- * Possible movie night in January 2021 - within class groups depending on Covid-19 restric-tions.
- * Summer term ice cream sales - suggested that each year group take over management per week via class rep - obviously dependant upon Covid-19 restrictions at such time.
- * Gardening club - Catriona De Prey advised that the PTA can apply for up to £30,000 per annum via the grant scheme and it was therefore suggested that should the school have any ideas for large expenditure items that this could be applied for via the grant. Mrs De La Haye advised that depending on the outcome of the planning departing meeting which is scheduled soon in relation the neighbouring field, then there could be potential expendi-ture requirements relating to this site. Kerry McBreaty advised that the gardening club also have plans for some works surrounding the gazebo areas, such as planting grasses, in-creases benches, block paving and a willow tunnel.

10. Election of committee members

It was noted that the following have agreed to stand as committee members at the forthcoming AGM scheduled for Monday 21 September 2020:-

Natalie Jardine - has agreed to stand again as Chairperson.

Rebecca Cotillard - has agreed to stand again Vice Chairperson.

Louise Cookson has agreed to stand as Treasurer as Elisa Marriott is standing down.

Claire Malzard - has agreed to stand again as Secretary.

Chanel Brady - has agreed to stand again as Communications Officer.

Class Reps

Year 6: Heather Saxon

Year 5: Emma Newton & Janine Jacks

Year 4: Chanel Brady & Rachel Genee

Year 3: Sharon Lynch & Catriona De Prey

Year 2: Amy Britton and Sian Evans

Year 1: Ellen Le Moignan and Emily Harvey

Reception: Sandy Snook and Katie Cooper

Nursery:TBA

11. Date of next meeting

Monday 11 January 2021 at 7pm