

Health and Safety process for Parent Consultation sessions – Tuesday 2nd February 3:15 -6:00 pm and Thursday 4th February 2021 – St John’s School.

- These meetings will be an optional meeting, as some parents might be anxious about coming into school due to the virus/ shielding due to COVID.
- There will be a “sign-up sheet” with timings, on every class door and on the front entrance and Community Room window for Years 5/6. **Please, only 1 parent per family. Thank you.**
- Nursery/ Reception will not hold official meetings, as staff touch base with parents most days. A phone session could be organised if required.
- Each appointment will be for 10 minutes. If parents are late, then that appointment will be reduced in time, in order to keep the system tight and safe.
- Year 5/6 Parents can wait in KS2 Piazza, sitting socially distanced, with Year 6 parents sitting around the Piazza tables and Year 5 parents positioned near the Library.
- Parents from Year 1 will enter through the main doors and sit in KS1 Piazza – socially distanced and without children/ siblings.
- Parents from Year 2, 3, 4 will wait outside their external classroom door until their appointment time. We will allow cars into the playground for these two afternoons, so if it is raining, parents can wait in their cars until their appointment times.
- After the meeting, parents will be asked to disinfect their chair/s and class teachers will wipe the door handles.
- Adults in the room will sit 2 metres away from one another.
- No polite handshakes etc will be offered/ given on this occasion. Sanitiser will be used on entry and exit of the session.